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# Academic Foundation *for* International Cultural Exchange

7242 La Jolla Blvd, La Jolla, CA 92037  
Telephone: (858) 455-0302 Fax: (858) 455-0335

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## STUDENT CONTACT SHEET

**for the month of APRIL (due by May 1)**

Student Name \_\_\_\_\_ Community Rep Name \_\_\_\_\_

Host Family Name \_\_\_\_\_ Date of Contact \_\_\_\_\_

Nationality/State \_\_\_\_\_ By Phone or In Person \_\_\_\_\_

*Note: Student should be informed during this month's contact that sometime towards the end of April, the AFICE National office will be sending each student an Evaluation Form to complete and return.*

1. Has the student received their third quarter grades? \_\_\_\_\_ How were they? \_\_\_\_\_

\*\*\*\*Students should be reminded to send you a copy of their grade report

2. Did the student attend the AFICE regional trip? \_\_\_\_\_ Comments: \_\_\_\_\_

3. Which classes has the student enjoyed the most thus far? \_\_\_\_\_  
Enjoyed the least? \_\_\_\_\_

4. What has the student learned about the US that they didn't know before? \_\_\_\_\_

5. Is the student's natural parents planning a visit at the end of the school year? \_\_\_\_\_

6. Is the student planning on traveling with either the host family or the natural parents at the end of the school year? \_\_\_\_\_  
\_\_\_\_\_ If yes, have all the necessary "Travel After Program" release forms been submitted to the AFICE National Office?

*\*\*It is important to remind students that if they are planning on this type of travel, all forms are due by April 15<sup>th</sup>, requests made after this date will not be accepted.*

General Comments: \_\_\_\_\_

Signature of Community Representative \_\_\_\_\_

Date Submitted \_\_\_\_\_

*\*\*Community Representative must send this form to the AFICE National Office by the date indicated above.*



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## HOST FAMILY CONTACT SHEET

**for the month of APRIL (due by May 1)**

Host Family Name \_\_\_\_\_ Community Rep Name \_\_\_\_\_

Student Name \_\_\_\_\_ Date of Contact \_\_\_\_\_

Nationality/State \_\_\_\_\_ By Phone or In Person \_\_\_\_\_

*\*\*Note: Host family should be informed that sometime towards the end of April, the AFICE National Office will be sending each Host Family an Evaluation Form to complete and return*

1. For any reason, has the host parents been in contact with the school? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

2. Has the host family seen the student's third quarter grades? \_\_\_\_\_ If not, please explain: \_\_\_\_\_

\_\_\_\_\_

3. Has the student informed the host family of their natural parents visiting? \_\_\_\_\_ Does the host family have plans to travel with their student at the end of the year? \_\_\_\_\_ If yes, have all the necessary "Travel After Program" release forms been submitted to the AFICE National Office? \_\_\_\_\_

*\*\*It is important to remind students that if they are planning on this type of travel, all forms are due by April 15<sup>th</sup>, requests made after this date will not be accepted*

4. What is the most important thing the host family has learned from this experience? \_\_\_\_\_

\_\_\_\_\_

General Comments: \_\_\_\_\_

\_\_\_\_\_

Signature of Community Representative \_\_\_\_\_

Date Submitted \_\_\_\_\_

*\*\*Community Representative must send this form to the AFICE National Office by the date indicated above.*



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## SCHOOL CONTACT SHEET

**for the month of April (due by May 1)**

School Name \_\_\_\_\_ Community Rep Name \_\_\_\_\_

Person Contacted \_\_\_\_\_ Date of Contact \_\_\_\_\_

Student Name \_\_\_\_\_ By Phone or In Person \_\_\_\_\_

Nationality/State \_\_\_\_\_

*\*\*Note: School should be informed that sometime towards the end of April, the AFICE National Office will be sending each school official an Evaluation Form to complete and return*

1. Has the school had any kind of contact with the host parents? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

2. Is the school satisfied with the student's year so far? \_\_\_\_\_ If not, please explain: \_\_\_\_\_

\_\_\_\_\_

3. If the student has a D or F, has the teacher been contacted to try and resolve the problems? \_\_\_\_\_

\_\_\_\_\_

Should a fax be sent to put the student on academic probation? \_\_\_\_\_ Should a Certificate of Academic Excellence be sent from the AFICE National Office to praise the student for high academics? \_\_\_\_\_

\_\_\_\_\_

4. Has the student's involvement with the school been satisfactory? \_\_\_\_\_

\_\_\_\_\_

General Comments: \_\_\_\_\_

\_\_\_\_\_

Signature of Community Representative \_\_\_\_\_

Date Submitted \_\_\_\_\_

*\*\*Community Representative must send this form to the AFICE National Office by the date indicated above.*