



Community Rep _____

Airport City/Code _____

HOST FAMILY APPLICATION

Academic Foundation *for* International Cultural Exchange

(ELECTRONICALLY FILLABLE. PRINT OUT AND SIGN WHEN COMPLETE.)

Parent 1 Name _____ **Birth Date** _____
Last Name First Name Middle Name MM DD YY

Personal Email: _____

Employer: _____ Occupation (Title) _____

Work Tel: _____ Work Email: _____

Parent 2 Name _____ **Birth Date** _____
Last Name First Name Middle Name MM DD YY

Personal Email: _____

Employer: _____ Occupation (Title) _____

Work Tel: _____ Work Email: _____

Physical Address	Mailing Address
_____ City _____ ST ____ Zip _____	_____ City _____ ST ____ Zip _____

Home Phone: _____

e-Mail: _____

Emergency Tel: _____

Home Fax: _____

Parents are: ☐ Married ☐ Divorced ☐ Separated ☐ Widowed ☐ Single ☐ Other

Children in the Family (also indicate those not living at home)

Name	Date of Birth	Sex	At Home ?	If NO, where?
_____	_____	____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
_____	_____	____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
_____	_____	____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
_____	_____	____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____

Are there any others living in your home other than yourself, your spouse and children? ☐ YES ☐ NO

If YES, please list, including full names and ages of all such persons: _____

Local High School Exchange Student Will Attend:	
Name _____	Principal: _____
Address _____	School Start Date: _____ End: _____
_____	Distance school is from home _____
_____	How will student get to school? _____
Phone: _____	Fax: _____

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Has anyone in your family ever been involved with drugs? If so, Please explain:

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What animals do you have in your home or on your property? _____

Does any family member have a serious or chronic illness, disability, nervous or mental disorder, or has there been major surgery for a condition which might recur? ☐ Yes ☐ No If so, please explain:

Smoker: **Father:** ☐ Yes ☐ No **Mother:** ☐ Yes ☐ No **Children:** ☐ Yes ☐ No

We Live: ☐ in a rural area ☐ in a town (5K – 50K) ☐ in a small city (50K - 250K) ☐ in or near a large city (over 250K)

Is your home the site of a functioning business (e.g., daycare or farm)? ☐ Yes ☐ No

If YES, please explain:

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Please provide a brief description of the town or city you live in:

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Population of community: _____ City or town website: _____

Nearest Major City (incl. distance and population): _____

What points of interest are near your area (parks, museums, historical sites, attractions, etc.)? _____

Nearest airport (incl. distance and airport code): _____

List areas near your neighborhood that should be avoided (or put "None" if none exist): _____

Please briefly describe your home:

Describe primary rooms (kitchen, living, family) and bedrooms:

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Number of bathrooms in home: _____

Will the student have his/her own room? ☐ Yes ☐ No (*Sharing a room is fine, but the student must have his/her own bed.*)

If no, who will the student share a room with? _____

Describe the exchange student's room:

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Describe any amenities the student may have access to:Á

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Who will be the main companion(s) of your student? _____ Does this person work? _____

Who will be spending time with your student during the working hours? _____

What are your expectations regarding the responsibilities and behavior of the student (such as homework, household chores, curfew (both school night and weekend), access to refrigerator and food, computer/internet/email/phone, etc.)?

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Religious affiliation: Please check the appropriate spaces.

☐ Catholic ☐ Jewish ☐ Protestant ☐ None ☐ Other, please specify _____

Our Family attends: ☐ Regularly ☐ Occasionally ☐ Rarely

Would any member of the household have difficulty hosting a student whose religious beliefs were different from their own? ☐ Yes ☐ No

Please note: A host family may want their exchange student to attend one or more religious services with the family. However, the exchange student cannot be required to do so though they may decide to experience this facet of US culture at their own discretion.

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Do you feel you and your family can welcome your student as a family member and not a guest? ☐ Yes ☐ No

Do you feel you and your family can uphold all the rules of AFICE and insure that your student does so? ☐ Yes ☐ No

Please list any special comments you would like to share with a student before being placed in your home

Why does your family want to host a student and what do you expect to take away from the experience?

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What is your student preference? ☐ Male ☐ Female ☐ Either

If we are unable to fulfill your preference, would you still be willing to host a student? ☐ Yes ☐ No

Would your family consider hosting two students? ☐ Yes ☐ No

Would your family also consider hosting a student in transition as a Welcome Family? ☐ Yes ☐ No

Closest relative or friend not living with you:

Name _____

Address _____

Telephone _____ Relationship _____

Family References:

Please supply the following required references who know your family very well. They could include friends, neighbors, employment supervisor, clergy, a teacher, or other professionals. Relatives are **NOT** accepted as references.

1. Name _____ Phone _____

Relationship _____

2. Name _____ Phone _____

Relationship _____

3. Name _____ Phone _____

Relationship _____

4. Name _____ Phone _____

Relationship _____

Do you know of anyone (friend, neighbor or relative) who may be interested in hosting? ☐ Yes ☐ No

If yes, Please indicate their name(s) and phone number(s) below:

Name _____ Phone _____

Name _____ Phone _____

Previous participation in exchange programs

As a host family? ☐ Yes ☐ No Organization? _____ Year? _____

Student's Name _____ Country _____

How did you hear about AFICE?

Newspaper: ☐ Article ☐ Photo ☐ Classified section

☐ Radio

☐ Television

☐ Church

☐ Friend

☐ School

☐ AFICE Representative (Name) _____

☐ Personal contact with an exchange student

☐ Magazine (Name of publication) _____

☐ Other _____

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Department of State required information, part I

Beginning with the 2011-12 Academic Year Cycle, the United States Department of State requires all exchange programs to obtain certain information in addition to the questions you have already answered. This information must be collected by AFICE in order for us to qualify you as a Host Family.

Financial resources

- a) Combined Average Annual Income Range (The income data collected will be used solely for the purposes of ensuring that the basic needs of the exchange students can be met, including three quality meals and transportation to and from school activities.):
☐ Less than \$25,000; ☐ \$25,000 to \$50,000; ☐ \$50,000 to \$75,000; ☐ \$75,000 and above.
- b) Does anyone in the home receive any kind of public assistance (government subsidies for food or housing based on financial need)? ☐ YES ☐ NO If YES, please explain: _____
- c) What personal expenses do you expect to be covered by the student? Examples include clothing, personal electronic items, hot school lunches (only applicable if the host family offers a sack lunch from home and the student prefers to eat school-prepared food – host family may not require student to only eat school lunch at the student's expense), outside entertainment (movies, amusement parks, etc.). Please list: _____

Diet

- a) Does anyone in the home follow any dietary restrictions? ☐ YES ☐ NO If YES, please explain: _____
- b) Do you expect the exchange student to follow any dietary restrictions? ☐ YES ☐ NO
If YES, please explain: _____
- c) Would you feel comfortable hosting a student who follows a particular dietary restriction? ☐ YES ☐ NO
- d) Will you provide three square meals, daily, to the exchange student? ☐ YES ☐ NO

School

- a) Would you provide special transportation for extracurricular activities after school or in the evenings, if required?
☐ YES ☐ NO
If applicable, please list which of your family's children attend the school in which the exchange student will be attending: _____
- c) If applicable, please list sports, clubs, or activities, if any, your child(ren) participate(s) in at the school: _____
- d) Does any member of your household work for the high school in a coaching, teaching, or administrative capacity?
☐ YES ☐ NO
- e) Has any member of your household had contact with a school coach regarding the hosting of an exchange student with particular athletic capability? ☐ YES ☐ NO If YES, please describe the contact and sport: _____

Other

- a) Has any member of your household ever been convicted of any crime? ☐ YES ☐ NO If YES, please explain: _____
- b) Please list the utilities (water, gas, electric, cable or satellite TV) at your home: _____
- c) What is the primary language spoken in your home? _____

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Department of State required information, part II

Please provide the following information for each person living in the host home, regardless of age: Level of education, profession, interests (including activities and/or sports), community involvement, relevant behavioral or other characteristics that could affect (positively or negatively) the successful integration of the exchange student into your home. Naturally, some of these items will not apply to children, but please provide any information that may be applicable.

List each person's name and current age followed by the information requested above:

Household Member 1:

Household Member 2:

Household Member 3:

Household Member 4:

Household Member 5:

Household Member 6:

Household Member 7:

Household Member 8:



HOST FAMILY AGREEMENT

We the undersigned hereby apply to Academic Foundation for International Cultural Exchange (AFICE) for selection as an AFICE Host Family for the purpose of hosting an international exchange student in our home. We acknowledge that our final selection as a Host Family is not guaranteed but is contingent upon (1) AFICE's decision as to our suitability to serve as a Host Family, and (2) the written acceptance of the exchange student by a local high school. We also understand that hosting an international exchange student in our home is done on a strictly voluntary basis and as such, we acknowledge that we have adequate financial resources to undertake this responsibility.

Before selecting us as a Host Family, AFICE will consult with us and obtain our approval with respect to the exchange student whom it proposes to place with us.

If selected as a Host Family, we agree to:

1. Participate in AFICE's orientation programs for Host Families and follow AFICE's instructions and guidelines regarding the care of exchange students.
2. Assist in the observance and enforcement of AFICE Rules and Regulations for Exchange Students.
3. Communicate promptly to AFICE information or change of circumstance concerning the exchange student or our family that may affect the well-being of the student or the success of the exchange experience;
4. Abide by AFICE's final decisions concerning (a) the family and school placement of exchange students, including the length of time they remain; (b) the application or enforcement of AFICE's Rules and Regulations for Exchange Students; and (c) the exchange student's arrival and departure time from the United States.
5. Abide by regulations requiring exchange students not to have a joint or shared bank account with a host family member, since such a bank account is for the student's personal use.
6. Observe requirements for exchange students to use pre-paid calling cards or collect calling for long distance phone calls; and
7. Otherwise cooperate with any other AFICE request or decision that in AFICE's opinion is necessary to ensure or enhance the well-being of the exchange student or the success of the exchange experience.
8. Abide by all AFICE rules and decisions, and we realize that failure to do so can cause a student to be removed from a family and returned to his/her home country.

We understand that we are obligating ourselves to care for a teenager. We understand the nature of this commitment, and will not suddenly change our minds about hosting before or after our student arrives. Should any difficulties or misunderstandings arise during the exchange, we will not simply abandon or threaten to abandon our student, and we will work with our AFICE Community Representative and other AFICE personnel as needed to resolve any difficulties. Should it become necessary for our student to move from our home, we understand that such a move will likely not be immediate as finding and qualifying a new host family is usually not a fast process.

Lastly, we hereby acknowledge that we have received and read the AFICE Program Description prior to agreeing to host an AFICE exchange student.

Host Parent 1 Signature

Host Parent 2 Signature

Date



BACKGROUND CHECK AUTHORIZATION

I/We, _____ and _____,
Host Parent 1 (Print First, Middle, Last Name) Host Parent 2 (Print First, Middle, Last Name)

by completing and signing this form below, understand that the US Department of State requires that all families interested in hosting a high school exchange student undergo a background check. I/We hereby authorize AFICE and /or federal law enforcement officials/agencies to conduct a background check for the purpose of our becoming eligible to be a host family for an international high school student.

Parent 1 Social Security Number: _____ Birthdate (MM/DD/YY): _____

Driver's License Number: _____ State of Issuance: _____

Parent 2 Social Security Number: _____ Birthdate (MM/DD/YY): _____

Driver's License Number: _____ State of Issuance: _____

First, Middle and Last Name(s) of Other Adult(s), 18 years and older, living in the home: _____

Social Security Number: _____ Birthdate (MM/DD/YY): _____

Driver's License Number: _____ State of Issuance: _____

Social Security Number: _____ Birthdate (MM/DD/YY): _____

Driver's License Number: _____ State of Issuance: _____

Has anyone in the immediate family been convicted of a felony? ☐ Yes ☐ No

Signature of Host Parent 1: _____ Date: _____

Signature of Host Parent 2: _____ Date: _____

Signature of Other Adult 1: _____ Date: _____

Signature of Other Adult 2: _____ Date: _____